

TRAVELLING SWATCH PROGRAM

OBJECTIVE:

- To provide method for all felt::feutre members at any skill level to contribute to a sample collection
- To provide visual resource of various felt techniques
- To create historical record of work of felt::feutre members available to view online
- To provide a physical collection available for any member of felt::feutre to access for purpose of research, discussion or display as they request

METHOD:

- This is an ongoing project commencing May 2021 and to continue indefinitely
- Any current felt::feutre member may contribute as many swatches as they wish to be added to the collection at any time
- Swatches may be created using any felting method, may contain materials other than wool, and may be surface embellished
- Please identify all materials used as well as the technique on the swatch submission
- Instructors demonstrating a technique or workshop are encouraged to include their contact and workshop information
- Size of the swatch is to be approximately 20cmx20cm (8"x8") and no higher than 5cm (2"). In order to maintain consistency and ease of storage and mailing, please follow these dimensions.
- If you are making samples while taking a course or prepping for a project you are encouraged to make samples in this size which can be added to the collection. Credit must be given to the instructor of the workshop, and the workshop name.
- If the sample you have created is smaller than 20cmx20cm, please mount it on a plain felt background of the correct size.
- Once you have submitted your swatch it becomes the property of felt::feutre canada and you agree that it may be physically circulated and photos used for publicity purposes on social media

- Complete the Swatch information form below and attach it securely to the back of your swatch.
- https://mcusercontent.com/64fdf322868d9463f44188461/files/ab4334c1-2b74-1caa-be6c-02453da67040/felt_feutre_canada_Travelling_Swatch_participation_form_FILLABLE.docx
- Please use the following labelling protocol for your last name, initial, title/descriptor and year created. If you are submitting an older sample and don't know the exact date, please estimate the year
- NAME_I_TITLE YYYY
- Please photograph your completed swatch on a white background and email to the swatch coordinator. If you cannot supply a photo, please let the coordinator know and it will be photographed for you when received
- Complete the release form and send it with your swatch to the swatch coordinator.
- Swatches will be catalogued and listed with their info on the felt::feutre website in a dedicated area
- Upon receipt of the swatch photo and form, you will receive the address to mail your swatch to the physical home of the collection.

BORROWING SWATCHES

- Any current member of felt::feutre may borrow the swatch collection by contacting the Swatch Coordinator
- There may be more than one Collection, depending on the total number of swatches submitted. If so, a variety of techniques will be included in each Collection.
- Bookings will be on a first come basis and you may be limited in the time you are allowed to keep the Collection depending on demand. Typically one month would be the loan period.
- The Collection will be mailed to the member at no cost.
- The borrower is responsible for the return mail cost (estimated to be approx \$20).
- The member must return the complete Collection to the Coordinator. Samples are not available to keep or sell; the Collection belongs to the felt::feutre community.
- Members are encouraged to promote the art of felt by displaying the swatches to other community groups, during studio sales or other gatherings

SWATCH COORDINATOR is responsible for

- creating swatch volunteer committee to assist as required
- publicizing new swatches to members
- encouraging members to utilize swatch collection
- seeking out public exhibition possibilities
- creating folder for membership access to swatch photos & info

Shipping & Receiving Committee member is responsible for

- receiving all samples
- photographing if required & sending digital photo to communications committee person
- storage of swatches
- scheduling lending calendar
- posting shipments to members
- sending postage receipt to treasurer for re-imbusement
- tracking location of all swatch boxes

Communications Committee member is responsible for

- creating & maintaining current catalogue record
- filing ownership/publicity release forms for each swatch
- uploading photos of new swatches on website/dedicated area

SWATCH COORDINATOR 2021

Please email for a copy of the submission release form to be submitted with your sample and the mailing address

Chris Liszak

feltfeutre.pres@gmail.com

Sample Listing Information

SANDI LUCK

Ontario

Luck_S_ Stained Glass 2019

Website (Optional)

www.yourwebsitename.com

Materials Used

silk chiffon, merino wool, silk fibres,
silk hankies

Processes/Techniques Used

hand dyed silk
nuno felting

Workshop Information (If applicable)

Stained Glass Tunic

Instructor Marjolaine Arsenault

